[A. P. (DIR Series) Circular No.63 dated April 22, 2009]

#### Form FC-TRS

Declaration regarding transfer of shares / compulsorily and mandatorily convertible preference shares (CMCPS) / debentures by way of sale from resident to non resident / non-resident to resident

(to be submitted to the designated AD branch in quadruplicate within 60 days from the date of receipt of funds)

## The following documents are enclosed

For sale of shares / compulsorily and mandatorily convertible preference shares / debentures by a person resident in India

- i. Consent Letter duly signed by the seller and buyer or their duly appointed agent and in the latter case the Power of Attorney Document.
- ii. The shareholding pattern of the investee company after the acquisition of shares by a person resident outside India.
- iii. Certificate indicating fair value of shares from a Chartered Accountant.
- iv. Copy of Broker's note if sale is made on Stock Exchange.
- v. Declaration from the buyer to the effect that he is eligible to acquire shares / compulsorily and mandatorily convertible preference shares / debentures under FDI policy and the existing sectoral limits and Pricing Guidelines have been complied with.
- vi. Declaration from the FII/sub account to the effect that the individual FII / Sub account ceiling as prescribed has not been breached.

Additional documents in respect of sale of shares / compulsorily and mandatorily convertible preference shares / debentures by a person resident outside India

- vii. If the sellers are NRIs/OCBs, the copies of RBI approvals, if applicable, evidencing the shares held by them on repatriation/non-repatriation basis.
- viii. No Objection/Tax Clearance Certificate from Income Tax Authority/Chartered Account.

1	Name of the company	
	Address (including e-mail,	
	telephone Number, Fax no)	

	Activity	
	NIC Code No.	
2	Whether FDI is allowed under	
2	Automatic route	
	Sectoral Cap under FDI Policy	
3	Nature of transaction	Transfer from resident to non resident /
	(Strike out whichever is not	Transfer from non resident to resident
4	applicable)	
4	Name of the buyer	
	Constitution / Nature of the	
	investing Entity	
	Specify whether	
	<ol> <li>Individual</li> <li>Company</li> <li>FII</li> <li>FVCI</li> <li>Foreign Trust</li> <li>Private Equity Fund</li> <li>Pension/ Provident Fund</li> <li>Sovereign Wealth Fund         (SWF<sup>T</sup>)</li> <li>Partnership /         Proprietorship firm</li> <li>Financial Institution</li> <li>NRIs / PIOs</li> <li>others</li> </ol> Date and Place of Incorporation	
	Address of the buyer (including	
	e-mail, telephone number. Fax	
	no.)	
5	Name of the seller	

 $^{\pi}$  SWF means a Government investment vehicle which is funded by foreign exchange assets, and which manages those assets separately from the official reserves of the monetary authorities.

	Constitution / Nature of the				
	disinvesting entity				
	(Specify whether				
	<ol> <li>Individual</li> <li>Company</li> <li>FII</li> <li>FVCI</li> <li>Foreign Trust</li> <li>Private Equity Fund</li> <li>Pension/ Provident Fund</li> <li>Sovereign Wealth Fund         (SWF<sup>II</sup>)</li> <li>Partnership/         Proprietorship firm</li> <li>Financial Institution</li> <li>NRIs/PIOs</li> </ol>				
	12. others)				_
	Date and Place of Incorporation				
	Address of the seller (including				
	e-mail, telephone Number Fax				
	no)				
6	Particulars of earlier Reserve				
	Bank / FIPB approvals				
7	Details regarding shares / comp	_		y convertible p	oreference
	shares (CMCPS) / debentures to	•	•		
	Date of the transaction	Number of shares CMCPS / debentures	Face value in Rs.	Negotiated Price for the transfer**in Rs.	Amount of consideration in Rs.
8	Foreign Investments in the		No d	of shares	Percentage
	company	Before the			
		transfer			
		After the			
		transfer			
9	Where the shares / CMCPS /				
	debentures are listed on				

 $<sup>^{\</sup>Pi}$  SWF means a Government investment vehicle which is funded by foreign exchange assets, and which manages those assets separately from the official reserves of the monetary authorities.

Stock Exchange	
Name of the Stock exchange	
Price Quoted on the Stock	
exchange	
Where the shares / CMCPS /	
debentures are Unlisted	
Price as per Valuation	
guidelines*	
Price as per Chartered	
Accountants	
* / ** \/alivation nonant /C/	
* / ** Valuation report (CA	
Certificate to be attached)	

## Declaration by the transferor / transferee

# I / We hereby declare that :

- i. The particulars given above are true and correct to the best of my/our knowledge and belief.
- ii. I/ We was/were holding the shares compulsorily and mandatorily convertible preference shares / debentures as per FDI Policy under FERA/ FEMA Regulations on repatriation/non repatriation basis.
- iii. I/ We am/are eligible to acquire the shares compulsorily and mandatorily convertible preference shares / debentures of the company in terms of the FDI Policy. It is not a transfer relating to shares compulsorily and mandatorily convertible preference shares / debentures of a company engaged in financial services sector or a sector where general permission is not available.
- iv. The Sectoral limit under the FDI Policy and the pricing guidelines have been adhered to.

Signature of the Declarant or his duly authorised agent

#### Date:

## Note

In respect of the transfer of shares / compulsorily and mandatorily convertible preference shares / compulsorily and mandatorily convertible debentures from resident to non resident the declaration has to be signed by the non resident buyer, and in respect of the transfer of shares / compulsorily and mandatorily convertible preference shares / compulsorily and mandatorily convertible debentures from non-resident to resident the declaration has to be signed by the non-resident seller.

# Certificate by the AD Branch

It is certified that the application is complete in all respects.

The receipt /payment for the transaction are in accordance with FEMA Regulations / Reserve Bank guidelines.

Signature

Name and Designation of the Officer

Date: Name of the AD Branch

AD Branch Code